



NOTICE

Notice is hereby given that the 29th Annual General Meeting of DCM Infotech Limited ('the Company') will be held on Friday, September 3, 2021 at 12:00 P.M. at Unit Nos. 2050 to 2052, 2nd Floor Plaza-II, Central Square, 20, Manohar Lal Khurana Marg, Bara Hindu Rao, Delhi-110006 to transact the following business:

ORDINARY BUSINESS:

1. To receive, consider and adopt the audited financial statements of the Company for the financial year ended March 31, 2021, the Reports of the Board of Directors and Auditors thereon.
2. To appoint a director in place of Mr. Bipin Maira (DIN -05127804), who retires by rotation and, being eligible, offers himself for re-appointment.
3. To consider and declare payment of final dividend of Rs. 1.80 per equity share of the Company for the financial year ended March 31, 2021.

Registered Office

Unit Nos. 2050 to 2052, 2nd Floor,
Plaza-II, Central Square, 20,
Manohar Lal Khurana Marg,
Bara Hindu Rao, Delhi-110006

Place: Delhi

Date: 28.06.2021

**By the order of the Board of Directors
For DCM Infotech Limited**

**(Anukita Jain)
Company Secretary**

DCM Infotech Limited

(Formerly known as DCM Realty Investment and Consulting Limited)

316, Udyog Vihar, Phase-II, Gurugram 122 016, Haryana, India

Phone : +91 124 4122800 Fax : +91 124 4009232, E-mail : contact@dcminfotech.com, Website : www.dcminfotech.com

Regd. Office : Unit Nos. 2050 to 2052, Plaza - II, Central Square, 20, Manohar Lal Khurana Marg, Bara Hindu Rao, Delhi-110006
Phone : 011-41539140 CIN : U72100DL1992PLC047018

Notes:

1. M/s S.S. Kothari Mehta & Company, Chartered Accountants (Firm Registration No. 000756N), were appointed as Statutory Auditors of the Company at the 27th Annual General Meeting (AGM) held on September 27, 2019 for a period of 5 (five) years from the conclusion of 27th AGM held on September 27, 2019, to hold office till the conclusion of 32nd AGM of the Company. The requirement to place the matter relating to appointment of auditors for ratification by Members at every intermittent AGM has been done away by the Companies (Amendment) Act, 2017 with effect from May 7, 2018. Accordingly, no resolution is being proposed for ratification of appointment of statutory auditors at this 29th AGM of the Company.

2. A MEMBER ENTITLED TO ATTEND AND VOTE AT AGM IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON HIS / HER BEHALF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.

Pursuant to the provisions of Section 105 of the Companies Act, 2013, a person can act as a proxy on behalf of not more than fifty members and holding in aggregate not more than ten percent of the total Share Capital of the Company. Members holding more than ten percent of the total Share Capital of the Company may appoint a single person as proxy, who shall not act as a proxy for any other Member. The instrument of Proxy, in order to be effective, should be deposited at the Registered Office of the Company, duly completed and signed, not later than 48 hours before the commencement of the meeting.

3. The Register of Members and Share Transfer Books of the Company shall remain closed from Sunday, August 29, 2021 to Friday, September 3, 2021. (both days inclusive).

4. Corporate members intending to send their authorized representatives to attend the AGM are requested to send a certified copy of the Board Resolution to the Company, authorizing them to attend and vote on their behalf at the AGM.

5. For convenience of the members and proper conduct of the meeting, entry to the meeting venue will be regulated through Attendance Slip. Members, Proxies and Authorised Representatives are requested to bring the duly completed & Signed Attendance Slip enclosed herewith to attend the AGM.

6. In case of joint holders attending the AGM, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote.

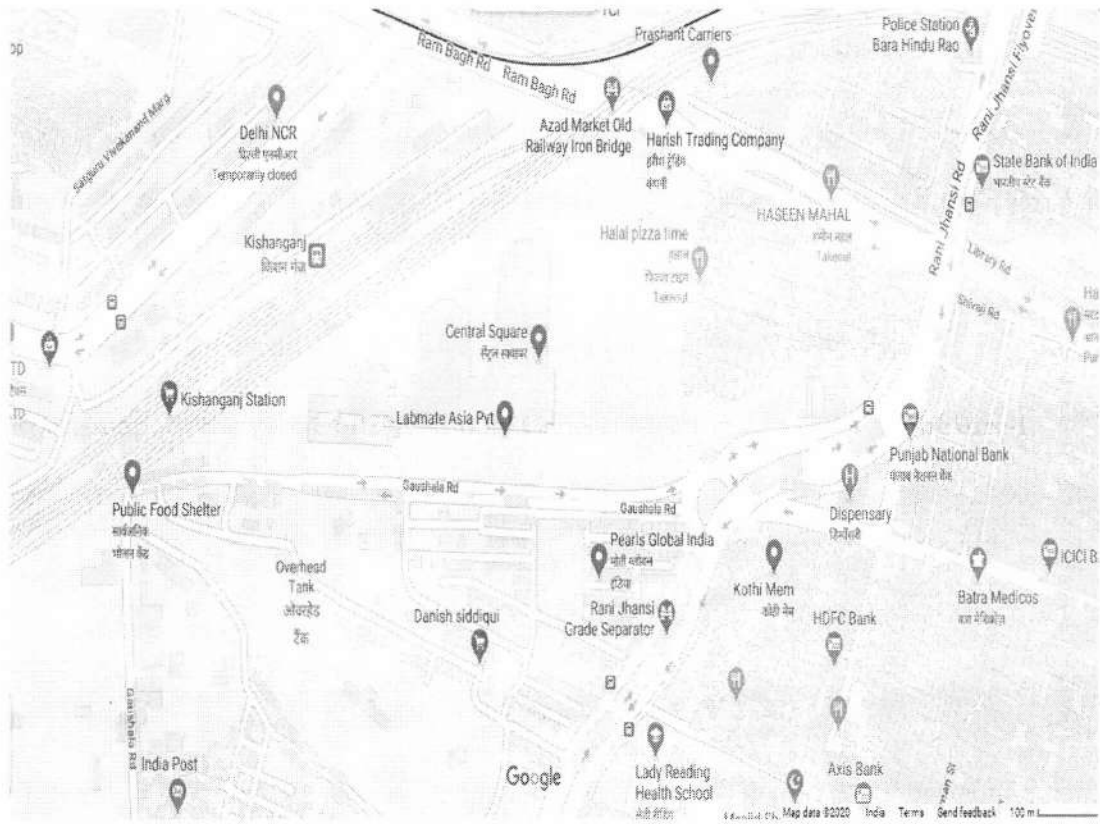
7. Members are requested to bring the copy of their Annual Report.

8. Members who are holding Company's shares in dematerialized form are requested to bring details of their Depository Account Number for identification.

9. The members intending to seek any information on Annual Accounts at the meeting are requested to kindly inform the Company at least 7 days before the date of the meeting.
10. Notice of the 29th AGM along with the Annual Report 2020-21 is being sent by electronic mode to those members whose email addresses are registered with the Company/Depository. For Members who have not registered their email address, physical copies are being sent by the permitted mode.
11. Members are requested to intimate changes, if any, pertaining to their name, postal address, email address, telephone/mobile numbers, PAN, mandates, nominations, power of attorney, bank details etc. to their DPs in case the shares are held in electronic form and to MCS in case the shares are held in physical form.
12. Relevant documents referred to in the accompanying Notice and the Explanatory Statements are open for inspection by the members at the Registered Office of the Company on all working days (except Saturdays, Sundays & Public Holiday) during 11.00 a.m. to 2.00 p.m. upto one day prior to date of the meeting.
13. The route map to the venue of the Annual General Meeting is enclosed with this notice of 29th Annual General Meeting as **Annexure - I**.

Route map for the venue of 29th Annual General Meeting

Annexure-I



Annexure -II

DETAIL OF DIRECTOR SEEKING RE-APPOINTMENT AT 29TH ANNUAL GENERAL MEETING OF THE COMPANY

Name of Director	:	Mr. Bipin Maira
Director Identification Number (DIN)	:	05127804
Date of Birth	:	07.11.1939
Date of Appointment	:	09.12.2019
Qualification	:	Senior Cambridge from the Premiere Public School, Sherwood College, Nainital; B.Sc.- University of Agra Business Management- DCM Senior Management Trainee Scheme
Experience and Expertise in specific functional area	:	He has around 56 years of experience in Textile Operation and Management Consultancy and H.R.
Profile of Director	:	Mr. Bipin Maira has around 56 years of industry experience. He started his career with Delhi Cloth Mills Co. Ltd as Senior Management Trainee in 1962 and grew to the position of General Manager of DCM Limited before leaving in 1982. He has served for 7 years with the renowned Kewalram Chanrai Group as Chief Executive for their Nigerian manufacturing operations, including one of the largest textile complexes in Africa. He was associated for 13 years as Director & Partner with Resource Management Associates overseeing the International assignments in Management Consultation & H.R.
Terms and Conditions of re-appointment along with detail of remuneration sought to be paid and last drawn by him	:	Please refer item no. 2. Mr. Bipin Maira, in his capacity as Director is liable to retire by rotation, being eligible offers himself for re-appointment at the ensuing Annual General Meeting of the Company. He is not entitled to any remuneration. However, he will be entitled for the sitting fee as may be approved by the Board.
Shareholding in the Company as on 31.03.2021	:	NIL
Relationship with other directors of the Company	:	He is not related to any other directors on the Board of Company.

No. of Meeting of Board attended during the Year	:	07
List of Company in which outside directorship held	:	1. DCM Limited
Chairmanship/Member ship of committee of Board of Directors of Indian Companies	:	<p><u>Chairmanship(s) of Committees of the Board</u></p> <p><u>DCM Infotech Limited</u></p> <p>- Corporate Social Responsibility Committee</p> <p><u>Membership(s) of Committees of the Board of DCM Limited</u></p> <p>- Nomination & Remuneration Committee</p>

PROXY FORM

[Pursuant to Section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

DCM Infotech Limited

Registered Office: Unit Nos. 2050 to 2052, 2nd Floor, Plaza-II,
Central Square, 20, Manohar Lal Khurana Marg,
Bara Hindu Rao, Delhi-110006

CIN: U72100DL1992PLC047018

E-mail: secretarial@dcminfotech.com, **Website:** www.dcminfotech.com

Ph: 011 - 41539140

TWENTY NINETH ANNUAL GENERAL MEETING - SEPTEMBER 3, 2021

Name of the Member(s):

Registered address:

Email:

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Folio No. / Client ID:

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DP ID:

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I/ We, being the member(s) of shares of the DCM Infotech Limited, hereby appoint;

Name:.....Email:.....
Address:.....
Signature:Or failing him/ her;

Name:.....Email:.....
Address:.....
Signature:
Or failing him/ her;

Name: Email:

Name:.....Email:.....
 Address:.....
 Signature:

as my / our proxy to attend and vote (on a poll) for me/ us and on my / our behalf at the 29th Annual General Meeting of the Company, to be held on September 3, 2021 at Unit Nos. 2050 to 2052, 2nd Floor, Plaza-II, Central Square, 20, Manohar Lal Khurana Marg, Bara Hindu Rao, Delhi-110006, and at any adjournment thereof in respect of such resolutions as are indicated over leaf:

RESOLUTION NUMBER	RESOLUTIONS	VOTE	
		FOR	AGAINST
ORDINARY BUSINESS			
1	Ordinary Resolution for adoption of the audited financial statements of the Company for the financial year ended March 31, 2021, the reports of the Board of Directors and Auditors thereon;		
2	Ordinary Resolution for appointment of a director in place of Mr. Bipin Maira (DIN:05127804), who retires by rotation and being eligible, offers himself for re-appointment		
3	Ordinary Resolution for declaration of Dividend of Rs. 1.80 per equity share of the Company for the financial year ended March 31, 2021.		

Signed this day of 2021

Affix revenue stamp of not less than Rs. 0.15
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.....
Signature of the member

.....
.....
Signature of the first proxy holder
third proxy holder.

.....
Signature of the second proxy holder Signature of the

Notes:

- 1. This form of proxy in order to be effective, should be duly stamped, completed, signed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the meeting.**
- 2. A Proxy need not be a member of the Company.**
3. A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. A member holding more than 10% of total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
4. It is optional to indicate your preference. please put a '√' in the appropriate column against the resolutions indicated in the box. If you leave the 'For' or 'Against' column blank against any or all resolutions, your Proxy will be entitled to vote in the manner as he / she may deem appropriate.
5. Appointing a proxy does not prevent a member from attending the meeting in person if he/she so wishes.

